

Bath Township Public Library

Meeting Minutes

Wednesday, January 27, 2022

Present: (Board Members) Sue Garrity, Ken Jensen,
Theresa Kidd, Audrey Barton
(Library Director & Staff) Kristie Reynolds

Absent: Larry Fewins-Bliss, Lynn Bergen

Public Present: Lynn Bergen (attending via zoom as members of the public)

Next meeting: Wednesday February 16, 2022 @ 6:00pm

I. Regular Business

- a. Meeting called to order at 6:03pm
- b. Moment of civic reflection.
- c. Audrey **motions** to approve the agenda with the addition of item 11.a, a presentation by Jana. Theresa supports, all in favor.
- d. Public comment: none
- e. Disclosures of conflict of interest: none
- f. Theresa **motions** to approve the minutes. Audrey supports, all in favor.

II. Financial Report

Please see the full Treasurer's Report in the January meeting packet. Kristie's review of the financial report is positive. Costs for the special election in November 2021 were slightly higher than expected, and the remaining cost was itemized appropriately. Audrey **motions** to accept the financial report, Sue supports, all in favor.

III. Director Report

Please see the full Director's Report in the January meeting packet. 2022 is off to a good start, with the addition of Elizabeth Evans to the team. Fully Staffed! Community engagement, in-person programming and events are doing well, and general statistics are up from years past. Kristie continues to search for the best service contracts for BTPL, most recently focusing on facility cleaning and IT services.

IV. Unfinished Business – Items for Discussion

- a. Refresh of Strategic Plan – The Board will meet next week, February 1st, for planning and trustee training.
- b. Property Tax Refund – Update – Awaiting information from the township treasurer.
- c. Completed Circulation Policy – Updated for clarity

V. Unfinished Business – Items for Action

- a. Approve updated Circulation Policy. Sue **motions** to approve the policy as attached, Theresa supports, all in favor.

VI. New Business - Items for Discussion

- a. Project presentation by Jana – Plans to increase local youth literacy, interaction and services for students in the Bath Township public school system by creating a student- classification card. These would be provided automatically to students, with an option to opt-out. The model presented is similar to that of many Michigan library systems that have partnered with school districts. The plan includes support and instruction from BTPL staff, possibly including instructional videos on Youtube. This is a wonderful way to further support the community and student body, and faculty. Sue **motions** to approve the next step forward, Ken supports, all in favor.

VII. Items for Action

- a.

VIII. Closing

- a. Public Comment: Lynn comments that she finds this potential partnership with the school district to be wonderful.
- b. Board Member Comments: Audrey updates the Board on relevant Bath Public Arts Committee project proposals, and potential needs at the historical museum.
- c. Theresa **motions** to adjourn the meeting at 6:54. Ken

seconds, all in favor. (Minutes recorded by Audrey Barton, Secretary)